



MARRIAGE IN KOREA FOR USFK PERSONNEL

(USFK DoD/DoDDS Civilian Employees to Foreign National)



If USFK DoD/DoDDS Civilian Employees wants to get married in Korea, you must obtain an 'Affidavit of Eligibility for Marriage' from US Embassy or Military Legal Office before registration of your marriage in Korean Government. The Korean Ward office requires official docs showing eligibility of marriage for each countries. If your intended spouse is a foreign national other than Korean, Please check with his/her embassy in Korea. 'Affidavit of Eligibility for Marriage' from US Embassy or Military Legal Office is only used to support USFK Personnel as Client Legal Services is US Government Authority.

Note: We cannot guarantee that all Korean Ward Offices will accept our forms from US DOD civilians. Please check with the Military Legal Office before getting issued.

Note: We do not provide a marriage service for Invited Contractors; they must apply through the U.S. Embassy.

PART 1 (Required Documents)

For USFK DoD/DoDDS Civilian Employees;

- **Proof of U.S. Citizenship:** Original certified copy of your Birth Certificate, Consular Report of Birth Abroad, Naturalization Certificate, or U.S. Passport.
- **Proof of Termination of any Prior Marriage(s) (if applicable):** Original certified copy of ALL divorce decree(s), annulment(s), or death certificate(s), for your previous spouse(s).

For Foreign National intended spouse

- **Passport**
- Supporting docs for foreign intended spouse (ask further details to each Embassy)

Note: If intended spouse is a Korean National, original Marriage Relation Certificate-detailed version (혼인관계증명서(상세), pronounced hon-in-kwan-kye jeung-myong-seo(Sangse)) for confirmation of singleness and proof of Termination of any Prior Marriage(s) (if applicable).

PART 2 (Affidavit of Eligibility for Marriage)

'Affidavit of Eligibility for Marriage' form is available at Client Legal Services website (<http://8tharmy.korea.army.mil/sja/legal-services/>) from the "Legal Services/Marriage Services" tabs. Please type and print the form before you visit Client Legal Services with above required documents for notarization by CLS Attorneys.

PART 3 (Marriage Registration)

Since you are in Korea, you will be married under the laws of Korea. Marriage in Korea is a recognized through civil procedure, so arranging religious ceremony for your marriage **does not create a legally recognized** marriage.

We recommend that you go to the Jongno-gu Office (종로구청) in Seoul, as they accept Bi-lingual version application forms. (Google Maps – 'Jongno-gu Office') 1F.

Below are the required documents:

- Affidavit of Eligibility for Marriage, notarized by Military Judge Advocate or US Consular.
- A Korean translation of the Affidavit of Eligibility for Marriage.
- A Marriage Application Form, prepared under a bi-lingual version (혼인신고서).
- Passports or Original Birth Certificates, and Military ID Cards for both persons (if applicable).
- Original Certified Copy of Divorce Decree (if applicable)

When neither of the marriage partners are Korean citizens, you will receive a **Korean Verification of Registration of Marriage** (수리증명서, pronounced soo-ree jeung-myung-suh) on the same day.

Fee: **Verification of Registration Marriage** - 200 KRW per a copy

PART 4 (Getting an Apostille of your Marriage Certificate)

You must obtain an Apostille of your Korean Verification of Registration of Marriage, or Marriage Relation Certificate, before proceeding to the Military ID Card Facility to update/register your spouse in DEERS, or for your spouse to be issued a military ID card. An Apostille can be provided by the Korean Ministry of Foreign Affairs and Trade for (1) original documents without English translation; or (2) by the Korean Ministry of Justice on original documents with English translation/notarization from a Korean Notary Office. Specific directions will be provided during your visit to Client Legal Services and are available on our website as well.

NOTE: Same day service is available for the document submitted before 1430.

(Google Maps – Twintree Tower A) 15F

An Apostille issued in Korea can only be issued on a Korean document and cannot be issued on a document issued by another foreign country, or foreign Embassy here in Korea.

Fee: **Revenue Stamp for Apostille** – 1,000 KRW per copy

**** If you want to use translation/notarization service at Client Legal Services on Camp Humphreys, please get an apostille from Korean Ministry of Foreign Affairs first, as translation services is available only for marriage certificates with an apostille attached.**

PART 5 (Getting Updated/Registered IN DEERS and Issued Military ID Card/ DBIDS / Ration Control)

To be registered in DEERS, below are required;

- Original Marriage Certificate (translated/notarized/authenticated (apostille))
- New Letter of Employment

For Non-USFK Personnel;

- Valid Passport
- Photo ID (Such as Residence Card or Drivers' License)-translation/verification required if not in English.(Ask for assistance at the Legal Assistance Office).

In USAG Humphreys, all above are available at 1st floor of Maude Hall (One Stop Building - P6400).

NOTE: The DEERS system does not automatically allow the spouse to assume the sponsor's last name. The spouse's last name will be entered exactly as annotated on the notarized English translation of your Korean Verification of Registration of Marriage, unless your spouse first obtains a new passport reflecting the name change.

FINAL NOTE:

***If you plan to get married in other country or if your marriage is not in above circumstance, please visit Client Legal Services for more information.**

***We want to ensure the guidance in this handout (as well as information on our website) is accurate, and presented in a format easy to understand and follow. We encourage you to provide us feedback regarding any suggested improvements, or changes in procedures by one of the local Korean offices mentioned.**

USAG Humphreys Client Legal Services Division, Office of the Staff Judge Advocate, Eighth Army
Maude Hall (One Stop Building - P6400), 3rd Floor, Room R301, DSN 757-2622/2023/2624

LEGAL ASSISTANCE OFFICE HOURS:

MONDAY, TUESDAY, WEDNESDAY, & FRIDAY 0930 - 1130 & 1300 - 1630

THURSDAY 1300 – 1600

Appointments are required to see an attorney, and all other services are done on a walk-in basis.