Instructions to Apply for a Postdoctoral Scholar Position Professor Scott Moura | <u>eCAL</u> | <u>UC Berkeley</u>

Thank you for your interest in eCAL and UC Berkeley. We receive many postdoctoral scholar requests per year. As a result, we have established the following application procedure. You must follow this procedure to be considered for a post-doc position. Incomplete applications with not be considered.

There are three stages.

Stage 1: To be sent to smoura@berkeley.edu by e-mail

- Curriculum vitae
- Undergraduate and graduate transcripts
- At least two representative peer-reviewed publications
- A Statement of Purpose (SOP), which describes your objective for joining the eCAL team @ UC Berkeley. How will this experience benefit you? How will you contribute to eCAL?
- At least one letter of recommendation, to be e-mailed to <u>smoura@berkeley.edu</u> directly from the letter writer.
- Describe any funding considerations, if applicable. That is, are you applying for a particular postdoctoral fellowship program?
- What is your desired start date? Note, start dates should be at least six months after submitting an application. Yes, it typically requires this much time to process your application and a visa. How long do you plan to stay at eCAL @ UC Berkeley? Note, the University of California requires a minimum 1 year appointment for post-docs

Stage 2: Interview

If your application from Stage 1 generates sufficient interest, then we will schedule an interview.

- The interview can occur in-person on the UC Berkeley campus, or remotely via BlueJeans, Skype, WebEx, etc.
- Your audience consists of relevant eCAL team members.
- Present a short 20-min presentation of your research
- After your talk, there will be 10 minutes of questions & answers from the audience

Stage 3: Appointment

Following your interview, we will inform you if you have been selected for a post-doc position. If you accept the written offer, then we proceed with administrative paperwork. This can include:

- Visa application process
- Internal UC Berkeley post-doc application process

Timeline: Generally speaking, we make postdoctoral appointment decisions in the February – April timeframe to align with graduate school admissions.