

Global Payments Guide for Program Administrators

North America Payment Information

United States – Making Payment to BofA



Online Payments

Log into Global Card Access [GCA](#),
Enter card account information
View account information
Make payment using checking account

- ACH Filter ID – 3001190310

Note: Cutoff time is 5 p.m. ET.



ACH Payments

Commercial Card Services
1825 East Buckeye Road
Dept. 5667
Phoenix, AZ 85034
Account Name: Bank of America Commercial Card
Payment
ABA:061000052
Checking Account No:3255450639
Include:

- Account number
- ACH Filter ID – 3001190310

Note: Payments processed during normal nightly processing. Cutoff for same-day posting is 9:00 p.m. ET.



Western Union Payments
Quick Collect
1.800.325.6000

Code City: BankCard, VA

Note: Takes 24-48 hours to post



US Mail

Bank of America
P.O. Box 15731
Wilmington, DE 19886-5731
Note: Include account number. Allow 7-10 business days.
Payment posted within 2 business days of receipt.
Payment posted date is the date paid not the mail stamp date.



Express Mail Payments / Overnight

Bank of America
900 Samoset Drive
Mail Code: DE5-023-03-02
Newark, DE 19713
Note: Payments posted within 2 business days



Pay By Phone – Quick Remit/VRU

Phone: 800.822.5985, Option 1
Note: Checking Account Number and ABA number is required to complete this transaction.
Payments received **before 5:00 p.m. ET** (Monday – Friday), are posted during normal nightly processing the same day.
Payments received **after 5:00p.m. ET** (Monday – Friday) or **on weekends** (Saturday – Sunday) are posted during the **next business day's** normal nightly processing.
Payments are not processed on the following holidays: Thanksgiving, Christmas, and New Year's Day.

United States– Wire Payments



Wire Payments for US Card Programs

Bank of America

901 W Trade Street

Charlotte, NC 28255

Payee Name: BankCard Department

ABA: 026009593

Bank Account: 2902100387600

Specify: BankCard Payment

Notes:

- Within text of wire include: “Credit Visa/MasterCard [Commercial Card 16-digit account number] for [Company name]”
- For wire payments on **more** than one card where space is **not** available within the wire text, send the details of the payment including the **credit card number, name, and amount** via email to: dq.card_payment_wire_transfer_breakdowns@bofa.com.
- There is a character limitation on the platform used to process payments. All payments 1,000,000 or larger are broken down by 999,999.

Timeframe: Wire payments received by 3:30 p.m. ET on business days (Monday-Friday excluding holidays) post at midnight on the day received. Wire payments received after 3:30 p.m. ET or on any non-business day post at midnight on the following business day.

Foreign Wire Transfers: (must be made in US currency and may take **up to 10** business days)

For US Domiciled accounts in Canadian currency:

CAD Funds

Bank of America N.A. Canada Branch

181 Bay Street, 4th Floor

Toronto, ON, Canada M5VJ 2N8

ABA: 026009593

SWIFT Code: BOFAUS3N

DDA Account: 44220225

Payment Information:

Full Card # / C/H Name (if individual bill) **or** Company Name (if corporate bill)

International Wire Transfer

Pay Through: BOFAUS3N (Bank of America, New York NY)

ABA: 026009593

DDA: 2902100387600

Beneficiary: Cardholder name and valid credit card account number



Canada– Making Payment to BofA



ATM (Canadian Bank ATMs only)

Cardholder can make an ATM payment at their own Canadian bank and must enclose their pay coupon when using this method.



Internet- via Customer Canadian Bank Website

(Major Canadian F/I's with whom we have Visa and MC payment arrangements)

- Bank of Nova Scotia (BNS, Scotia Bank)
- Canadian Imperial Bank of Commerce (CIBC)
- Toronto Dominion Bank (TD Bank, TD Canada Trust) Bank of Montreal (BMO)
- National Bank of Canada (NBC)
- Credit Unions
- HSBC Bank Canada (HSBC)
- Alberta Treasury Branches (ATB)
- Royal Bank of Canada (RBC)
- Federation des Caisses Populaires Acadiennes
- TelPay (A third Bill Payer that provides bill payment services for mostly Credit Unions customers in Western Canada)
- Caisses-Populaires Acadiennes



Over the Counter Payment at any Canadian Financial Institution

Cardholder must present their pay coupon or VISA / MasterCard when using this method.

Note: Except at BofA Canadian Offices; BofA does not have full service banking in Canada



ACH Payments

ACH/EFT Credit VISA:

Transit Routing: 024156792

DDA: 44220-225, Visa Corporate Card



ACH/EFT Credit - MasterCard:

Transit Routing: 024156792

DDA: 64322259. BofA Corporate One MasterCard

Note: Canadian ACH Credit and EFT (Low Value Payments) Transit Routing has similar format.
Include:

- Account number
- ACH Filter ID – 3001190310

Note: Payments processed during normal nightly processing.
Cutoff for same-day posting is 9:00 p.m. ET.



Cheque (Check) – Cardholder must enclose pay coupon or write their card number on the cheque and payable to:

Bank of America

Attn: Card Services

181 Bay Street, 4th Floor

Toronto, ON, Canada M5J 2N8



Canada – Wire Payments

Wire Payments for Canadian Card Program Payments in CAD & US Dollars for VISA/MC



VISA:

Wires: CAD (Canadian Dollar payment for **VISA**)

Banking Routing/Transit No: 024156792

Bank Name: Bank of America N.A. Canada Branch
181 Bay Street, 4th Floor
Toronto, ON, Canada M5J 2N8



SWIFT: BOFACATTXXX

DDA A/C: 44220225

Account Name: VISA Corporate Card

Payment Information:

Full Card #

C/H Name (if individual bill) **or**

Company Name (if corporate bill)



ACH/EFT Credit - Visa

Transit Routing : 024156792

DDA: 44220-225, Visa Corporate Card

MASTERCARD:

Wires - CAD (Canadian Dollar payment) for **MASTERCARD**

Banking Routing/Transit No: 024156792

Bank Name: Bank of America N.A. Canada Branch
181 Bay Street, 4th Floor
Toronto, ON, Canada M5J 2N8

SWIFT: BOFACATTXXX

DDA A/C: 64322259

Account Name: BACAN Corporate One MasterCard

Payment Information:

Full Card #

C/H Name (if individual bill) **or**

Company Name (if corporate bill)

ACH/EFT Credit - MasterCard

Transit Routing : 024156792

DDA: 64322259, Corporate One MasterCard

Notes

- Canada Branch does not accept payments via Western Union
- Pay-by-Phone cannot be done from the NA Help Desk for a Canadian Card
- A cardholder could make pay-by-phone arrangement with their Canadian bank and initiate the payment themselves
- Pay Online via Global Card Access
- We accept “Bill Payment” from within their Canadian bank website



EMEA Payment Information

Payment Processing Times

Please make sure that your payment is credited to the account by the due date and allow sufficient time for processing. Payments will be posted to your account on the same business day that the payment was received. Where we receive any payment outside our normal processing hours in any territory to which that payment relates, that payment will be deemed received by us on the next business day. We will provide you with a list of our normal processing hours for any applicable territories upon your request.



Telephone/Internet Banking

To use these services with your bank you will need your 16 digit number which is displayed across the front of your card. Please quote the full 16 digit account number as a reference on your payment (without spaces). If you do not quote this number correctly, the payment may be delayed or returned to you.



Debit Card

Cardholders can make a payment using any Maestro or Visa branded debit card. Cardholders should call Cardholder Services and follow the prompts Payments are debited from the cardholder's bank account, and credited to their card account on the same working day (if payment made before 18.00 U.K. time).



Direct Debit

Direct Debit payments will be credited on your payment due date and will be collected from your appointed bank on or after your due date. If you need to set up a Direct Debit please call Cardholder Services on International Freephone 008000 456 7890 or on International Direct Dial +44 (0)207 839 1481. The plus (+) sign represents the international dialling code from your location (in most countries 00).



Payment Transfer

When making a payment, please ensure that the full credit card number (or corporate account number for corporate billed programmes) is provided as a reference (your credit card number or corporate account number can be found at the top right of the billing statement). Failure to provide this may lead to a delay in applying the payment, or the payment being returned. Please use the bank account details for the country where you live.

NOTE: Payments for EURO denominated accounts can be made to any of the EURO accounts listed below, even if your country is not specifically reflected in the table.

Country	Currency	Sort Code	Account	SWIFT/BIC	IBAN
United Kingdom	GBP	16 50 50	49389043	BOFAGB22	GB18BOFA16505049389043
Belgium	EUR	Not required	685753301462	BOFABE3X	BE51685753301462
France	EUR	41219 16010	0003172501180	BOFAFRPP	FR7641219160100003172501180
Germany	EUR	50010900	19135019	BOFADEFX	DE07500109000019135019
Ireland	EUR	990061	55472016	BOFAIE3X	IE03BOFA99006155472016
Italy	EUR	03380 01600	IT91U0338001600000013982016	BOFAIT2X	IT91U0338001600000013982016
Netherlands	EUR	Not required	266502253	BOFANLNX	NL66BOFA0266502253
Spain	EUR	1485 0001	070035692017	BOFAES2X	ES3814850001070035692017
Switzerland	CHF	8726	30782018	BOFACH2X	CH4508726000030782018
Portugal	EUR	Not Required	000700000004601088423	BESCPTPL	PT50000700000004601088423
Finland	EUR	Not Required	33010019006113	ESSEFIHX	FI7733010019006113
Denmark	DKK	Not Required	52950012002785	ESSEDKKK	DK3552950012002785
Norway	NOK	Not Required	97501102486	ESSENOKX	NO8397501102486
Sweden	SEK	Not Required	BankGiro 770-2624	-	-
Poland	PLN	Not Required	59109028510000000137334850	WBKPPLPP	PL59109028510000000137334850

NOTE: If you wish to pay your Polish Zloty balance, please contact us for alternative ways to pay.

South Africa – Making Payment to Standard Bank

Payment Options for Corporates



Direct Debit from Standard Bank Corporate Bank Account

This is the preferred mode of payment to avoid being charged any late fees. Direct debit payments will be debited from your standing instruction bank account on the payment due date. To set up a direct debit payment arrangement, please contact **Standard Bank**:

Laverne Stewart: +27 (0)10 249 4031 Laverne.Stewart2@standardbank.co.za



Electronic Funds Transfer

To make a bank transfer, please use the following account details:

Payee Account Name: Standard Bank Card

Country	Currency	Bank Branch Name	Branch Code	Bank Account
South Africa	ZAR	Standard Bank	000205	009738304

When making a payment, please quote the full 16-digits of your company account number as the reference number on your payment (without dashes or spaces). If you do not quote this number correctly, the payment may be delayed or returned to you.

***Note:** Make sure that your payment is credited to the account by the due date – allow sufficient time for Standard Bank South Africa to process your payment.*



Check Payment

The check must be made payable to Standard Bank Card and must be handed in physically to any one of their branches.

When making a payment, if required please quote the full 16 digits of the company account number as the reference number on your payment. If required and if you do not quote this number correctly, the payment may be delayed or returned to you.

***Note:** Make sure that your payment is credited to the account by the due date – allow sufficient time for Standard Bank to process your payment.*

For more information, please contact **Standard Bank**:

Laverne Stewart: +27 (0)10 249 4031 Laverne.Stewart2@standardbank.co.za



Cash

Please contact Cassie Esterhuizen for more information about Cash Payments to **Standard Bank**:

Laverne Stewart: +27 (0)10 249 4031 Laverne.Stewart2@standardbank.co.za



Direct Debit from ADCB Corporate Bank Account

This is the **only** method of payment available to ADCB. Direct debit payments will be setup during the onboarding process and then debited from your standing instruction bank account on the payment due date. To change your direct debit account, or for more information please contact ADCB:

Corporate Hotline: +97144265900 or +971600508008 CommercialCards@adcb.com

APAC Payment Information

AUSTRALIA – Making Payment to BofA

Payment Options for Corporates



Direct Debit Payment

This is the preferred mode of payment to avoid being charged any late fees. Direct debit payments will be collected from your appointed bank account on the payment due date. To set up a direct debit payment arrangement, please contact **BofA Company Level Support (CLS)** at +61 2 8066 2411 or email asiacardcls@bofa.com.



ACH/Wire Transfer/SWIFT

To make a bank transfer, please use the following account details:

Payee Account Name: Bank of America Cards

Country	Currency	Bank Code	Bank Account	Swift Code
Australia	AUD	232-001	95201777	BOFAAUSX

For companies on Individual Billing: Please follow the given instructions at point of ARM implementation when making a payment.

For companies on Corporate Billing: When making a payment, please quote the full 16-digit of the company account number located on the first page of your statement as the reference number on your payment (without dashes or spaces). If you do not quote this number correctly, the payment may be delayed or returned to you.

***Note:** Make sure that your payment is credited to the account by the due date – allow sufficient time for BofA to process your payment. Payments will be posted to your account on the next business day after the payment was received.*



Telephone & Internet Banking – BPay®

Contact your bank or financial institution to make this payment from your check, savings, debit, credit card or transaction account. More info: www.bpay.com.au

Biller Code	Reference
676577	Your 16-digit company account number

CHINA – Making Payment to CMB

Payment Options for Corporates



Direct Debit (available to corporate liability programs only, and only to companies with a CMB account – 基本户 or 一般户)

This is the preferred mode of payment to avoid being charged any late fees. Direct debit payments will be collected from your appointed bank account on the payment due date. To set up a direct debit payment arrangement, please contact **CMB** at 400-820-5558 (domestic)/ +86.21.6864.4828 (International).



CMB Corporate Online Banking

You will be able to make payment by logging on to the CMB Corporate Online Banking portal. Please have your payment ID with you for this – this can be found referenced on your monthly statement.

If you are not paying in full, please be sure to upload a payment advice containing cardholder names and the corresponding amount to be paid per cardholder, this will ensure CMB are able to process and allocate the correct payment amounts to the various cardholder accounts.

Note: If you are not paying in full and do not upload the payment advice, CMB will not be able to process and allocate the correct payment amounts to the various cardholder accounts. Payment may be delayed in this instance and you will be charged late fees and interest. Please note that for partial payments, a remittance payment fee may apply. For example, if client pays for 50cards, CMB will charge 50*\$XX. Please contact CMB for exact fee details.



Over-the-counter Transfer

You may make payment over-the-counter at CMB branches. Please have your payment ID with you for this – this can be found referenced on your monthly statement.

Partial payment is not allowed unless you have a CMB account – 基本户 or 一般户. If you are not paying in full, please be sure to upload a payment advice via the CMB Corporate Online Banking portal containing cardholder names and the corresponding amount to be paid per cardholder, this will ensure CMB are able to process and allocate the correct payment amounts to the various cardholder accounts.

Note: Make sure that your payment is credited to the account by the due date – allow sufficient time for CMB to process your payment. If you are not paying in full and do not provide the payment advice, CMB will not be able to process and allocate the correct payment amounts to the various cardholder accounts. Payment may be delayed in this instance and you will be charged late fees and interest. Please note that for partial payments, a remittance payment fee may apply. For example, if client pays for 50cards, CMB will charge 50*\$XX. Please contact CMB for exact fee details.



Cross Bank Account Transfer

Please use the below details for this method of payment:

Country	Currency	Bank Name	Bank Branch	Account Name	Bank Account Number
China	RMB	招商银行	招商银行股份有限公司 司XX分行营业部	(Company Name printed on corporate statement)	Payment ID printed on your corporate statement

(XX refers to the branch that you set up program with, e.g. 北京, 上海, 广州)

Note: Partial payment is not allowed. Make sure that your payment is credited to the account by the due date – allow sufficient time for CMB to process your payment. Payment may be delayed in this instance and you will be charged late fees and interest.

HONG KONG – Making Payment to BofA

Payment Options for Corporates



Direct Debit Payment

This is the preferred mode of payment to avoid being charged any late fees. Direct debit payments will be collected from your appointed bank account on the payment due date. To set up a direct debit payment arrangement, please contact **BofA Company Level Support (CLS)** at +852 3077 4631 or email asiacardcls@bofa.com.



ACH/Wire Transfer/SWIFT

To make a bank transfer, please use the following account details:

Payee Account Name: Bank of America Cards

Country	Currency	Bank Code	Bank Account	Swift Code
Hong Kong	HKD	055 757	96055723	BOFAHKHXXXX

For companies on Individual Billing: Please follow the given instructions at point of ARM implementation when making a payment.

For companies on Corporate Billing: When making a payment, please quote the full 16-digit of the company account number located on the first page of your statement as the reference number on your payment (without dashes or spaces). If you do not quote this number correctly, the payment may be delayed or returned to you.

***Note:** Make sure that your payment is credited to the account by the due date – allow sufficient time for BofA to process your payment. Payments will be posted to your account on the next business day after the payment was received.*



PPS Phone and Online Bill Payment

Bank of America, N.A. HK Branch is now a PPS merchant under **Merchant Code 6417**. Payment can be made either online or by phone. Instructions can be found online at http://www.ppshk.com/index_e.html (English) or http://www.ppshk.com/index_c.html (Chinese).

INDIA – Making Payment to AXIS Bank

Payment Options for Corporates



Direct Debit from Axis Corporate Bank Account

This is the preferred mode of payment to avoid being charged any late fees. Direct debit payments will be debited from your standing instruction bank account on the payment due date. To set up a direct debit payment arrangement, please contact your Axis Bank Relationship Manager.



Check Payment

The check should be in favor of "Axis Bank Credit Card No: <16-Digit Dummy Card No OR 16-Digit Individual Card No>" The check can be deposited at the nearest Axis Bank Branch.



Bank Transfer (NEFT)

To make a bank transfer, please use the following account details:

Beneficiary Name Corporate Name	Account No Dummy Card No. Note: Axis will issue a dummy 16-digit card number as part of the welcome letter (not physical card).	Bank Name AXIS BANK LTD	Branch Name FORT BRANCH or Credit Card Operations	IFSC Code UTIB 0000400
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*In case of partial payment, please send the card level payment allocation details to the decimal. In case of full payment (statement due), no need to send any details.

Note: Make sure that your payment is credited to the account by the due date – allow sufficient time for Axis Bank to process your payment.



Direct Debit from UOB Corporate Bank Account

This is the preferred mode of payment to avoid being charged any late fees. Direct debit payments will be debited from your standing instruction bank account on the payment due date. To set up a direct debit payment arrangement, please contact **UOB**:

Hariko Wahid (62) 21 2350 6000 ext 30235 harikowahid@uob.co.id

Yuli Herawati (62) 21 2350 6000 ext 30237 yulianatutiherawati@uob.co.id



Wire Transfer/SWIFT

To make a bank transfer, please use the following account details:

Payee Account Name: Bank UOB Indonesia

Country	Currency	Bank Branch Name	Branch Code	Bank Account	Swift Code
Indonesia	IDR	Bank UOB Indonesia	023	2994100000	BBIJIDJA

When making a payment, please quote the full 16-digits of your company account number as the reference number on your payment (without dashes or spaces). If you do not quote this number correctly, the payment may be delayed or returned to you.

Note: Make sure that your payment is credited to the account by the due date – allow sufficient time for UOB Indonesia to process your payment.



Check Payment

The check should be made payable to UOB Indonesia. Please enclose check and mail to:

UOB Indonesia

Jl. MH. Thamrin Kav.10

Jakarta 10230, Indonesia

When making a payment, if required please quote the full 16 digits of the company account number as the reference number on your payment. If required and if you do not quote this number correctly, the payment may be delayed or returned to you.

Note: Make sure that your payment is credited to the account by the due date – allow sufficient time for postage and/or for UOB Indonesia to process your payment.

JAPAN – Making Payment to Credit Saison

Payment Options for Corporates



Direct Debit Payment

This is the preferred mode of payment to avoid being charged any late fees. Direct debit payments will be collected from your appointed bank account on the payment due date. To set up a direct debit payment arrangement, please contact **Credit Saison** at 03-6893-8250 (Tokyo)/ 06-7709-8565 (Osaka)/ +81-3-6893-8250 (overseas) or email webmaster@mail.uccard.co.jp.



Wire Transfer/SWIFT

Please use the following account details:

Bank Account Name: Credit Saison Co., Ltd.

Address: Sunshine 60, 52nd Fl. 1-1, Higashi-Ikebukuro 3-Chome, Toshima-ku, Tokyo 170-6073, Japan

Country	Currency	Bank Name	Bank Branch Name	Branch Code	Bank Account	Swift Code
Japan	JPY	Mizuho Bank	Tokyo Main Branch	001	1708617	MHCBJPJT

Note: Make sure that your payment is credited to the account by the due date – allow sufficient time for Credit Saison to process your payment.

MALAYSIA – Making Payment to UOB (1/2)

Payment Options for Corporates



Direct Debit *(available only to companies with a UOB Corporate Account)*

This is the preferred mode of payment to avoid being charged any late fees. Direct debit payments will be debited from your standing instruction account on the payment due date. To set up a direct debit payment arrangement, please contact **UOB** at 603-2772-6169.



Wire Transfer/SWIFT

To make a bank transfer, please use the following account details:

Beneficiary Account Name: UOB Card Centre

Beneficiary Mailing Address: Menara UOB, Jalan Raja Laut, 50350 Kuala Lumpur, Wilayah Persekutan, Malaysia

Country	Currency	Bank Name	Company Registration No.	Beneficiary Account Number	Swift Code
Malaysia	MYR	United Overseas Malaysia Berhad	271809K	1943064607	UOVBMYYKL

Note: Remittance rates will be charged by the payee's bank and borne by the payee. Make sure that your payment is credited to the account by the due date – please allow min 3 working days for funds to be received and credited into each card account.

Please also ensure you send a remittance advice to bizcard@uob.com.my for payment allocation to the various cardholder accounts.



UOB Internet Banking from UOB Deposit Accounts

If you have a UOB Deposit Account, you will be able to make payment via UOB Internet Banking.

Please also ensure you send a remittance advice to bizcard@uob.com.my for payment allocation to the various cardholder accounts

MALAYSIA – Making Payment to UOB (2/2)

Payment Options for Corporates



Cash or Check

You may make payment at Cash or Check Deposit Machines. Please have your company account number with you in order to make payment.

You may also enclose check and enclose together the payment advice slip at the bottom portion of your statement and mail to: UOB Card Centre, P.O. Box 10621, 50720 Kuala Lumpur

The check should be crossed and made payable to “UOB Card Centre for (your company name)”. Include your company account number at the back of the check and allow sufficient time for postage.



UOB ATMs and Branches

You may make payment at UOB ATMs and Branches. Please have your company account number with you in order to make payment.



Interbank Giro (IBG) from Other Bank Account

You may also perform fund transfer via Interbank GIRO if you have an existing Internet Banking account with any other bank.

***Note:** Remittance rates will be charged by the payee's bank and borne by the payee. Make sure that your payment is credited to the account by the due date – please allow min 3 working days for funds to be received and credited into each card account.*

Please also ensure you send a remittance advice to bizcard@uob.com.my for payment allocation to the various cardholder accounts.

PHILIPPINES – Making Payment to BPI

Payment Options for Corporates



Direct Debit *(available to companies with BPI accounts only)*

This is the preferred mode of payment to avoid being charged any late fees. Direct debit payments will be collected from your appointed BPI bank account on the payment due date. To set up a direct debit payment arrangement, please contact **BPI** at 89.89460/89.89214 (Local toll-free) or email corporatecards@bpi.com.ph.



ACH/Remittance/SWIFT/Online Payment Transfer

Please quote your 16 digit company account number in the reference field. If you do not quote this number correctly, the payment may be delayed or returned to you.

Bank Branch Address: BPI Main Branch – G/F, BPI Head Office, Ayala Avenue Corner, Paseo De Roxas, Makati City, Philippines 1200

Country	Currency	Bank Name	Bank Account Name	Account Number	Swift Code
Philippines	PHP	Bank of the Philippine Islands	BPI Card Settlement Account	0011120369	BOIPHMM

Please be sure to email a payment advice to corporatecards@bpi.com.ph containing the following: company name, date of payment, cardholder names, the corresponding amount to be paid per cardholder, and total amount paid.

Note: *If you do not send over the payment advice, BPI will not be able to process and allocate the correct payment amounts to the various cardholder accounts. Payment may be delayed in this instance and you will be charged late fees and interest.*



Cash or Check at BPI or BPI Family Branches

You may make payment by cash or check at BPI or BPI Family Branches

The check should be made payable to Bank of the Philippine Islands” if BPI branch or BPI Family Savings Bank (if Family Bank). Include your name and your contact details on the back of your check and allow sufficient time for BPI to process your payment.

Please be sure to email a payment advice to corporatecards@bpi.com.ph containing the following: company name, date of payment, cardholder names, the corresponding amount to be paid per cardholder, and total amount paid.

Note: *If you do not send over the payment advice, BPI will not be able to process and allocate the correct payment amounts to the various cardholder accounts. Payment may be delayed in this instance and you will be charged late fees and interest.*

SINGAPORE – Making Payment to BofA



Payment Options for Corporates



Direct Debit Payment

This is the preferred mode of payment to avoid being charged any late fees. Direct debit payments will be collected from your appointed bank account on the payment due date. To set up a direct debit payment arrangement, please contact **BofA Company Level Support (CLS)** at +65 6818 5427 or email asiacardcls@bofa.com.



ACH/Wire Transfer/SWIFT

To make a bank transfer, please use the following account details:



Payee Account Name: Bank of America Cards

Country	Currency	Bank Code	Bank Account	Swift Code
Singapore	SGD	7065 212	96212-421	BOFASG2XXXX

For companies on Individual Billing: Please follow the given instructions at point of ARM implementation when making a payment.

For companies on Corporate Billing: When making a payment, please quote the last 12-digit of the company account number located on the first page of your statement as the reference number on your payment (without dashes or spaces). If you do not quote this number correctly, the payment may be delayed or returned to you.

***Note:** Make sure that your payment is credited to the account by the due date – allow sufficient time for BofA to process your payment. Payments will be posted to your account on the next business day after the payment was received.*



AXS

Payment of Bank of America cards is available at any AXS Station located island-wide. On AXS Station, select: Bills > Credit Cards > Bank of America. For AXS Station locations, please refer to www.axs.com.sg.

When making a payment, please quote your full 16 digit company account number located on the first page of your statement. If you do not quote this number correctly, the payment may be delayed or returned to you.

S. KOREA – Making Payment to Samsung Card

Payment Options for Corporates



Direct Debit

This is the preferred mode of payment to avoid being charged any late fees. Direct debit payments will be collected from your appointed bank account on the payment due date. To set up a direct debit payment arrangement, please contact **Samsung Card** at 1588.8700 (domestic)/ +82.2.2000.8438 (international).



ACH/Remittance/SWIFT/Online Payment Transfer

Please note that payment is to be transferred in KRW only.

Bank Branch Address: Woori Bank, 1st floor Samsunglife Bldg., 55 Sejong-daero, Jung-gu, Seoul, Korea



Country	Currency	Bank Name	Bank Branch Name	Branch Code	Bank Account Name	Account Number	Swift Code
South Korea	KRW	Woori Bank	Samsung Banking Center	20060	Samsung Card	06008424503001	HVBKCRSEXXX

When making a payment, if required please quote the full 16 digits of your company account number as the reference number on your payment. If you do not quote this number correctly, the payment may be delayed or returned to you.

Please be sure to email a payment advice to hyungsoo.park@samsung.com at least 1 business day before the payment due date. This is to be in the below format:

Cardholder's name	Card Number	Payment Amount
XXXXXXXX	XXXXXXXX	XXXXXXXX
XXXXXXXX	XXXXXXXX	XXXXXXXX
XXXXXXXX	XXXXXXXX	XXXXXXXX
XXXXXXXX	XXXXXXXX	XXXXXXXX
XXXXXXXX	XXXXXXXX	XXXXXXXX
Total Amount		XXXXXXXX

Note: If you do not send over the payment advice/are late in sending over the payment advice, Samsung Card will not be able to process and allocate the correct payment amounts to the various cardholder accounts. Payment may be delayed in this instance and you will be charged late fees and interest.

THAILAND – Making Payment to UOB

Payment Options for Corporates



Direct Debit *(available only to companies with a UOB Corporate Account)*

This is the preferred mode of payment to avoid being charged any late fees. Direct debit payments will be debited from your standing instruction account on the payment due date. To set up a direct debit payment arrangement, please contact **UOB** at kanlaya.wan@uob.co.th or at 66-2-343-4734.



SWIFT/Local Wire (BahtNet)

To make a bank transfer, please use the following account details:

Payment Account Name: United Overseas Bank

Address: United Overseas Bank (Thai) PCL, 191 South Sathorn Road, Bangkok 10120 Thailand

Zip Code: 10110

Country	Currency	Bank Branch Name	Bank Account Number (for ACH receipt)	Swift Code
Thailand	THB	United Overseas Bank (Thai) PCL	10037772	UOVBTBKK

Note: Remittance rates will be charged by the payee's bank and borne by the payee. Make sure that your payment is credited to the account by the due date – please allow min 3 working days for funds to be received and credited into each card account.

Please also ensure you send a remittance advice to Khun Ratchanee Suwanpakpraek at Ratchanee.suw@uob.co.th, 66-2-620-4912 for payment allocation to the various cardholder accounts.



Please note: Cardholders are not allowed to make payment in Thailand – corporate payment only.

Latin America Payment Information

Argentina – Making Payment to Banco Macro



Direct Debit *(available only to companies with a Banco Macro Account)*

Direct debit payments will be debited from your standing instruction account on the payment due date.
To set up a direct debit payment arrangement, please contact Banco Macro account manager

All corporates must have a bank account with Banco Macro:

1. Bank account must have sufficient funds to cover full balance of all cards.
2. Banco Macro will automatically debit client bank account on due date and apply payment to individual cards.

Brazil – Making Payment to Bradesco



Direct Debit *(available only to companies with a Bradesco Corporate Account)*

Direct debit payments will be debited from your standing instruction account on the payment due date. *(available*

To set up a direct debit payment arrangement, please contact Bradesco account manager



Boleto

Invoice with boleto barcode will be printed on card statement

Chile – Making Payment to Banco Security



ACH/Wire Transfer/SWIFT

To make a bank transfer, please use the following account details:

Payee Account Name: Banco Security



Country
Chile

Currency
CLP and
USD

**Bank
Code**
049

Bank Account:
Banco Security

Swift Code
BSCLCLRM

Reference:
Client's bank account
number

All corporates must have a bank account with Banco Security:

1. Each legal entity will have a CLP and a USD account
2. Bank account must have sufficient funds to cover full balance of all cards
3. Banco Security will automatically debit client bank account on due date and apply payment to individual cards

Colombia – Making Payment to Banco Davivienda



Direct Debit or Electronic Transfer *(available only to companies with a Banco Davivienda Account)*

Direct debit payments will be debited from your standing instruction account on the payment due date.

To set up a direct debit payment arrangement, please contact Banco Davivienda account manager

All corporates must have a bank account with Banco Davivienda:

1. Bank account must have sufficient funds to cover full balance of all cards.
2. Banco Davivienda will automatically debit client bank account on due date and apply payment to individual cards.

Costa Rica – Making Payment to Promerica



Wire Transfer/SWIFT

To make a bank transfer, please use the following account details:

Beneficiary Account Name: BANCO PROMERICA DE COSTA RICA S.A.,

For **incoming** International Wire Transfers or Payment Orders to be credited to an account in USD at BANCO PROMERICA DE COSTA RICA S.A., the sender or orderer should instruct his bank to send a swift message "MT-103 Swift message" with the following instructions:



56A: INTERMEDIARY INSTITUTION – FI BIC (OUR INTERMEDIARY INFORMATION)

BIC OR SWIFT: BOFAUS3M

INTERDIARY BANK NAME: BANK OF AMERICA N.A.

ADDRESS: MIAMI FLORIDA USA

57A: ACCOUNT WITH INSTITUTION – FI BIC (OUR INFORMATION)

OUR ACCOUNT WITH BANK OF AMERICA: 1901732101

OUR BIC OR SWIFT: PRMKCRSJ

NAME ACCOUNT: BANCO PROMERICA DE COSTA RICA S.A.

ADDRESS: ESCAZU SAN JOSE COSTA RICA

Country
Costa Rica

Currency
Colon

Bank Name
Banco Promerica

Company Registration
No.
XXXXX

Beneficiary Account
Number
(cuenta IBAN Colones
de tarjeta)

Swift Code
PRMKCRSJ

Mexico – Making Payment to Banco Invex



ACH/Wire Transfer/SWIFT

To make a bank transfer, please use the following account details:

Payee Account Name: Banco Invex



Country	Currency	Bank Code	Bank Account	Swift Code	Reference:
Mexico	MXN	059	059180009022000028	INXXMXMM	Company Number Company Name

For companies on Corporate Billing: Please send payment confirmation and proof of payment to the following email: pagoTDCempresarial@invex.com

For companies on Individual Billing: When making a payment, please:

1. Please send payment confirmation and proof of payment to the following email: pagoTDCempresarial@invex.com
2. Quote of the company number as the reference number on your payment (without dashes or spaces). If you do not quote this number correctly, the payment may be delayed or returned to you.
3. Send reconciliation file with amount to be applied to each individual card.

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